



Village of Savoy
Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF COMBINED MEETING OF
BOARD OF TRUSTEES, PLANNING COMMISSION,
ECONOMIC DEVELOPMENT COMMISSION, AND
ZONING BOARD OF APPEALS

DATE: November 6, 2019 MEETING LOCATION: SAVOY RECREATION CENTER
402 Graham Drive
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustee John Brown,
Trustee Heather Mangian, Trustee Jan Niccum,
Trustee A. J. Ruggieri, Trustee Dee Shonkwiler and
Trustee Bill Vavrik

TRUSTEES ABSENT: None

PLANNING
COMMISSIONERS
PRESENT:

Chairman Bill McNamara, Greg Anderson,
Michelle Henderson, Larry Kanfer, and Joshua Young

PLANNING
COMMISSIONERS
ABSENT:

Paul Dalbey, Teresa Kelnhofer

ECONOMIC
DEVELOPMENT
COMMISSIONERS
PRESENT:

Chairman Garry Herzog, Scott Henderson, Jack Franklin

ECONOMIC
DEVELOPMENT
COMMISSIONERS
ABSENT:

Scott Lutz, Todd Jacob

ZONING BOARD OF
APPEALS MEMBERS
PRESENT:

Chairman Betty Zeedyk, Chip Jorstad, Robert Nofftz

ZONING BOARD OF
APPEALS MEMBERS
ABSENT:

Jacob Gray, Mike Hutjens, Don Orr, Joyce Wagner

STAFF/PERSONNEL

PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager, Public Works/Engineer
Daniel R. Davies, Zoning Administrator
Dennis Donaldson, Director of Planning & Economic Development
Jesse Stephens, Assistant Director of Public Works
Sam Smith, Electrical/Deputy Building Inspector
Billie Krueger, Village Clerk

GUESTS PRESENT: Ashlee McLaughlin, CCRPC

CONVENED: 7:00 P.M.
BOT ADJOURNED: 7:55 P.M.
PC ADJOURNED: 7:30 P.M.
ZBA ADJOURNED 7:30 P.M.
EDC ADJOURNED 7:30 P.M.

1. BOARD OF TRUSTEES OPEN AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present and a quorum declared.

2. PLANNING COMMISSION OPEN AND ROLL CALL

Chairman McNamara called the meeting of the Plan Commission to order at 7:00 p.m. Roll was called by Billie Krueger, Village Clerk, with all Plan Commissioners being present, except Paul Dalbey, and Teresa Kelnhofer were absent, and a quorum was declared.

3. ZONING BOARD OF APPEALS OPEN AND ROLL CALL

The Zoning Board of Appeals was called to order at 7:00 p.m. Roll was called by Billie Krueger, Village Clerk, with Zoning Board of Appeals members Chairman Betty Zeedyk, Chip Jorstad and Robert Nofftz being present, and Mike Hutjens, Don Orr, and Joyce Wagner were absent and the Village Clerk stated a quorum was not declared.

4. ECONOMIC DEVELOPMENT COMMISSION OPEN AND ROLL CALL

The Economic Development Commission was called to order at 7:00 p.m. Roll was called by the Village Clerk, with Economic Develop (EDC) Commissioners Jack Franklin and Scott Henderson and Chairman Garry Herzog being present, and EDC Commissioners Scott Lutz and Todd Jacob being absent and a quorum was declared.

5. PLEDGE OF ALLEGIANCE

President Dykstra lead the Pledge of Allegiance.

6. ANNOUNCEMENT AND INTRODUCTION OF NEW SAVOY FIRE CHIEF

President Dykstra introduced and welcomed Jason Dillingham as the new Savoy Fire Chief. She gave his bio as follows:

Jason was born and raised in Champaign, and currently resides in Savoy. He holds an A.A.S in Fire Science and will soon complete his B.A.S in Fire Administration at Western Illinois University. Jason comes to us with 23 years of fire, Emergency Medical Services and leadership experience. He holds numerous State Fire Marshal certifications including Fire Officer 1, 2 and Fire Investigator. Jason is currently employed with the Champaign Fire Dept. as a Lieutenant. He is also on staff at the Illinois Fire Service Institute as an instructor of the Leadership curriculum. Jason has demonstrated a forward looking, progressive leadership style to embrace the mission, vision, and goals of the Village of Savoy.

Jason stated he was very blessed to have been given this opportunity to serve the Village of Savoy and thanked the Savoy firefighters presents tonight and everyone for all their help and support.

7. OTHER AGENDA ITEMS ADDED – NONE

8. CONSENT AGENDA

A. MINUTES - Board of Trustees of 9-25-19

B. MINUTES – Board of Trustees of 10-2-19

C. MINUTES – Board of Trustees of 10-16-19

Trustee Brown made a motion to approve the Consent Agenda to approve the Board of Trustees Minutes of 9-25-19, 10-2-19, and 10-16-19, as presented, seconded by Trustee Shonkwiler;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

9. BUSINESS – BOARD OF TRUSTEES

A. PRESENTATION BY CHAMPAIGN COUNTY REGIONAL PLAN COMMISSION - SAVOY COMPREHENSIVE PLAN UPDATE DISCUSSION

Dick Helton welcomed everyone and Dennis Donaldson introduced Ashlee McLaughlin from the Champaign Country Regional Plan Commission.

Ashlee McLaughlin, CCRPC, presented a power point overview of the completed Savoy Comprehensive Plan Update of July 2019.

Donaldson asked if the Savoy Comprehensive Plan Update needed to be approved by the end of the year 2019. Ashlee stated probably by the end of January 2020.

**DISCUSSION AND QUESTIONS ABOUT COMPREHENSIVE PLAN UPDATE:
From Board of Trustees, Planning Commissioners, Zoning Board of Appeals
members, and Economic Development Commissioners.**

Chairman of the Economic Development Commission Garry Herzog – What the changes were to the update.

McLaughlin stated:

- 1) There were changes to some of the maps – the Census Block Group Map; and
- 2) Additions to the Neighborhood Map.

President Dykstra asked McLaughlin what her recommendation is and what should be done now with the updated Savoy Comprehensive Plan to be useful for Savoy as a municipality.

McLaughlin pointed out the Visioning Chapter and implementation for possible time frames and it is up to the Village of Savoy to recommend to the Plan Commission and Zoning Board of Appeals to use this updated Comprehensive Plan.

McLaughlin pointed out the time line of ongoing, short- and long-term projects and stated it is up to the Board of Trustees and Administration on how they relate to ongoing business and investment guides.

President Dykstra stated other committees need to weigh in and also look at this Savoy Comprehensive Plan once a year.

There being no further business to come before the Planning Commission, on motion to adjourn by Greg Anderson, seconded by Josh Young, Chairman McNamara adjourned the Plan Commission at 7:30 p.m.

Zoning Board of Appeals – no quorum, but members left at 7:30 p.m.

Economic Development Commission – On motion to adjourn by Scott Henderson, seconded by Jack Franklin, Chairman Herzog adjourned the EDC at 7:30 p.m.

**B. ORDINANCE NO. 2019-10 – AN ORDINANCE AUTHORIZING THE EXECUTION OF THE
RMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT**

Trustee Brown moved to pass Ordinance No. 2019-10, as presented, seconded by Trustee Ruggieri;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; Shonkwiler; yes; and Vavrik, yes;

Absent: None

Motion carried.

C. ORDINANCE NO. 2019-11 – ORDINANCE ESTABLISHING ANNUAL STIPEND OF SAVOY FIRE CHIEF AND ASSISTANT FIRE CHIEF

Trustee Shonkwiler moved to pass Ordinance No. 2019-11, as presented, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

D. RESOLUTION 2019R-05 – APPROVAL OF ANNEXATION PLAT FOR PRAIRIE MEADOWS SUBDIVISION PHASE IV

Trustee Ruggieri moved to pass Resolution No. 2019R-05, as presented, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

E. RESOLUTION NO. 2019R-06 – APPROVAL OF FINAL PLAT FOR PRAIRIE MEADOWS SUBDIVISION PHASE IV

Trustee Brown moved to pass Resolution No. 2019R-06, as presented, seconded by Trustee Mangian;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

10. STAFF REPORTS

A. VILLAGE MANAGER

Village Manager Dick Helton presented his written monthly report for the month of October, 2019.

Helton stated Staff had been working with the Fire Dept. and Interim Chief Lon Pitcher to save the Village a considerable amount of money and we are moving forward and interviews for a new Fire Chief have taken place and Staff expects to announce a new Chief soon.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Jesse Stephens, Assistant Director of Public Works, presented the Public Works Department's written monthly report for the month of October, 2019.

Kopmann stated he will be bringing information on approving awarding a bid on the Pheasant Lane/Aster Drive Improvement Project to the Board of Trustees in a few weeks.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of October, 2019, together with Building Permit Detail Report for the month of October, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of October, 2019 to President Dykstra and the Trustees. Dennis also introduced Alanie Nicholas, as an Intern for the Village of Savoy Planning and Economic Development Department.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of October, 2019.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his October, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was present to give a report from the Champaign County Sheriff's Department for the month of October, 2019 as follows:

- Deputy Foster has been working at Carrie Busey School on an "Active Shooter Drill"
- Deputy attendance at Cornerstone Church for "meet & greet" and to show the Sheriff's Dept. is a part of the community.
- Traffic enforcement
- Helped out with a Halloween parade.

Trustee Ruggieri thanked Lt. Shaw for having a presence during Halloween.

11. ADJOURN – BOARD OF TRUSTEES

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the Board of Trustees at 7:55 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this 4th day of December, 2019.

Billie Jean Krueger